

# John Ray Junior School

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**Executive Head** Michelle Bernard

**Head Teacher:** Karen Harrison



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## Letter to parents of John Ray Junior School Y3 starters September 2025 (JRIS pupils)

Tuesday 22<sup>nd</sup> April 2025

Dear Parents / Carers,

Many thanks for applying for a place at John Ray Junior School and we are delighted that your child will be joining us in September. Throughout the final half term of the year, we will be arranging a number of transition activities to support your child's move to John Ray Juniors. These usually include the following activities:

- Assemblies
- Y3 teachers to read a story to a Y2 class
- Y2 to have playtime on the junior playground. This playtime will only include the current Y2 children.
- Y2 to join Y3 and Y4 for playtime on the junior playground / field.
- Y3 teachers to spend time in the Y2 classrooms.

To help provide more information to parents about the transition into Year 3 and what to expect when the children join us in September, we would like to invite you to one of our information meetings. These are being held in the junior hall on the following dates and times:

**Monday 9<sup>th</sup> June at 2pm**

**Monday 9<sup>th</sup> June at 5pm**

Prior to the meeting we ask that you complete this [registration form](#) no later than **Friday 16<sup>th</sup> May 2025**. If you are unable to complete the online registration form, please contact the school office on 01376 324107 to request a paper copy. At the meeting, you will receive a starter pack which will include all other essential information.

As part of our admission process, we will need to see:

- a copy of your child's birth certificate
- proof of the parent /carer address e.g. a driving licence or utility bill (dated within the last 3 months).

It would be appreciated if you would bring the original copy of your child's birth certificate and proof of address to the information meeting so we can indicate on our records that both of these have been seen. **We will not retain a copy.** If you are unable to attend any of the meetings above, please bring it along to the Junior school office during school hours and the office team will be pleased to help you.

Information about our uniform can be found on our website which can be accessed [here](#). Red jumpers/cardigans and black PE hoodies can be purchased at supermarkets, or you can order jumpers or cardigans with our logo through our supplier 'Absolute Embroidery' either [online](#) or instore. Absolute Embroidery are located at Walthambury House, 1 Panfield Lane, Braintree, CM7 2TH.

Many of you have taken the opportunity to tour the school during the school day but if you would like to either visit us again or visit for the first time, please call the school office on 01376 324107 to arrange a tour.

May I take this opportunity to welcome you to John Ray Junior School and I look forward to meeting you and your child soon.

Yours sincerely,



Karen Harrison  
Headteacher