

# AGM 2025 - Minutes – 1st October 2025

Present - Kirsty Lobb, Louise Smith, Karen Breen, Rosie Clark, Jodie Clarke

Apologies - Amy Clark (Chair), Kerrie Felstead, Karen Harrison, Lisa Christian

## 1. Chairpersons report:

It's been an incredible year for the PTA. We started out with new committee members and me being on maternity leave and we still managed to raise money, and the children had fun in the process.

A huge Thank you to Kirsty and Louise on all your hard work, it wouldn't have been possible without you two.

Thank you to both schools for all your support, I know yourselves and the teachers don't have much free time, but we do appreciate the help that has been given.

I'm hoping this year will be just as successful and I'm looking forward to meeting some new faces.

## 2.Treasurer's report

The finances for the schools are kept in separate bank accounts with the respective amounts from each event being allocated to the correct schools.

Infants – Opening bank Balance £9,246.68

Various Fundraising throughout the year including Break the rules day, Christmas Events, infant disco and the annual Summer fete.

Expenditure included Christmas crackers, the coach for the lion King, equipment for the Christmas Grotto, infants disco and a bird box camera. Total expenditure was £3270.84 This is down on last year as requests for funds from the Infant school was minimal.

Bank Balance at year end was £9985.89

Income was down on last year, but expenditure is also down on last year which leaves healthy balance for the infants to spend.

Juniors – Opening Bank Balance £1672.64

Various fundraising as detailed in the Infants income section, with addition to the year 6 leavers disco.

Expenditure was slightly higher this year. Year 6 Hoodies being the main spend.  
Total Expenditure £1892.87

Juniors - Closing bank balance is £3398.44

It is important that both the infants and the juniors produce a budget for committed spend that they would like funded by the PTA so this can be considered and acted upon. The accounts must ensure that funds are their to meet the spend and not in anticipation of future fundraising activities.

Full breakdown of spend for both schools is available of request.

## 1. Appointment of Committee

Chair - Amy Clark

Vice Chair -

Treasurer - Louise Smith

Secretary - Kirsty Lobb

Vice Secretary – Rosie  
Clark

The committee would also like to extend their heartfelt thanks to Kerrie Felstead for her dedication and hard work during her time as Vice Chair. Her commitment and support have been greatly appreciated, and we wish her all the best as she steps down from the role.

## 2. Funding requests

- Infants - Agreed to fund Year 2 coaches for Hercules.
- Juniors – Leavers hoodies around £1000 needed.
- Juniors- Contribution towards the pantomime

Both head Teachers will email a letter of request for any further requests they may have.

Dates for the diary;

- Summer Fete – Friday 26th June
- Non uniform day for fete donations- Friday 19<sup>th</sup> June
- Break the Rules - Friday 13<sup>th</sup> March
- Year 6 leavers disco – Friday 10<sup>th</sup> July
- Non-uniform for gift shop donations - Friday 28<sup>th</sup> November
- Christmas gift shop dates - Infants Weds 3rd December, Juniors  
Thues 4th December 2025
- Santa’s Grotto to be run by infant school, PTA to fund and buy gifts.  
Date to be confirmed.

### 3. Other Business

- Lots of new ideas suggested, adult only events such as quizzes, sales. Auctions of items made by children, tea towels.
- If more events run, may need to look into card payments, and online ticketing.
- To look into Mother's Day and Father's Day cards as we do with Christmas cards.
- To look into doing a PTA run Christmas Fayre on a Saturday next year.
- To find new committee members as the current committee will only be doing until 2027.